

**CAREER &
INTERNSHIP
FESTIVAL**

**JOB
FEST
PREP**

Agenda

Understanding the Platform

- How to register
- Group Sessions versus 1:1 appointments

Prior to the Fair

- Who will be there?
- Your top companies
- What to prepare

At the Fair

- Communication with employers
- Your 60 second pitch



JOB FEST

Exclusively Online
11:30am-2pm

Tuesday, 2/23 – Service Careers
Thursday, 2/25 – Business Session

MOCK JOB FEST (practice)
Thursday, 2/18 11:30am – 1pm

Have you Registered on
Handshake?

Explore the Virtual Fair Portal on
HANDSHAKE



Search

This week

This month

Career fair

Virtual

Saved

All filters

Find events



Virtual career fair

Mock JOB FEST: 2/18/21 Practice

Thu February 18, 2021

Virtual

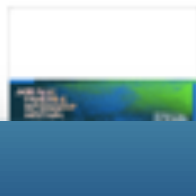


Virtual career fair

2021 JOB FEST: Service Careers Session

Tue February 23, 2021

Virtual



Virtual career fair

2021 JOB FEST: Business Session

Thu February 25, 2021



Your schedule

Feb 18

Virtual

Mock JOB FEST: 2/18/21 Practice

11:30am - 1:00pm PST

[Schedule sessions →](#)

Feb 23

Virtual

2021 JOB FEST: Service Careers Session

11:30am - 2:00pm PST

[Schedule sessions →](#)

Feb 25

Virtual

2021 JOB FEST: Business Session

11:30am - 2:00pm PST

[Schedule sessions →](#)

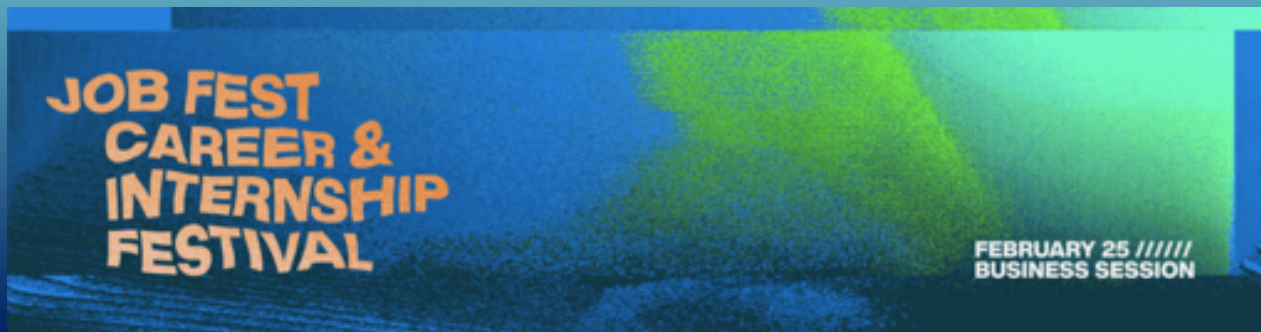
Tuesday, 2/23 – Service Careers

45 Companies Attending



Thursday, 2/25 – Business Session

20 Companies Attending



JOB FEST CAREER & INTERNSHIP FESTIVAL

FEBRUARY 23 // // //
SERVICE CAREERS

[← Back to all events](#)

Career Fair

2021 JOB FEST: Service Careers Session

Tue, Feb 23, 11:30am - 2:00pm PST





You're registered! What's next?

Sign up for sessions

View available group and 1:1 sessions with employers you're interested in. Sign up before they fill up!

[View employer sessions](#)

2021 JOB FEST: Service Careers Session

Tue, Feb 23, 11:30am - 2:00pm PST

[Available sessions](#)

[Your schedule](#)

[Career fair details](#)



Enterprise Holdings

St. Louis, MO

Who We Are A family-owned, world-class portfolio of brands. A global network that spans across more than 90 countries. Some 80,000 dedicated team members sharing common values. And more than 1.5 million vehicles taking our customers wherever they need to go. Any way you measure it, we've become a leader in the transportation service industry. How did we get here? By taking care of our customers, our communities and our employees – and staying true to our mission. Our Mission To be the best transportation service provider in the world. To exceed our customers' expectations for service, quality and value. To provide our employees with a great place to work. To serve our communities as a committed corporate citizen.

Individual session • 5 open sessions

One on One with Enterprise Holdings →

Group session • 11:30am - 12:00pm

Opportunities at Enterprise →

Group session • 1:00pm - 1:30pm

Enterprise Opportunities →

1 on 1 session



1 on 1 with Enterprise Holdings



Casey Porter

Talent Acquisition Manager - San Francisco

12:40pm PST

12:50pm PST

1:30pm PST

1:40pm PST

1:50pm PST



Enterprise Holdings

St. Louis, MO

careers.enterprise.com

Confirm

Your sessions

Progress Foundation

**Progress Foundation: Mental
Health & Social Rehab**

11:30am - 12:00pm

U.S. Department of State

One on One

12:10pm - 12:20pm

826 Valencia

**Amplify Youth Voices with 826
Valencia!**

1:30pm - 2:00pm

Available sessions

[Your schedule](#)

Career fair details

Starting in 7 days

Group Session • 11:30am - 12:00pm PST

Progress Foundation: Mental Health & Social Rehab

Progress Foundation

Join video

12:00pm - 12:10pm PST

No sessions

[Show open sessions](#)

1:1 Session • 12:10pm - 12:20pm PST

One on One

U.S. Department of State

Join video

Get seen, then get hired.

Hiring managers review resumes of students attending their event or session. Set yours to "visible" so you're considered for open roles.

[Set resume to visible](#)

Before the fair...

- Make sure you have uploaded your resume to Handshake and made it & your profile public!
- Have a copy of your resume uploaded to the cloud (i.e. Google drive) where you can share the link with an employer
- Make sure your major and graduation year are correct on your profile
- Be sure to fill out your profile - some employers cannot see your resume, just your profile, so make it stand out



Documents

Add more resumes, cover letters, or transcripts

Resumes

Name	On Profile	Date Added
JulAnneBrockway2.16.2021	<input checked="" type="checkbox"/> Visible	October

Cover Letters

Name	On Profile	Date Added
JulAnneBrockwayEnterpriseCoverLetter	<input type="checkbox"/> Visible	February

- My Profile
- Documents
- Applications
- My Interviews
- My Reviews
- Career Interests
- Notifications
- Settings & Privacy
- Switch Users

Before the fair...

- Register for individual timeslots – based on employer set qualifications
- Think about your schedule-you cannot book multiple sessions at once, but you can add sessions day of if there is availability and it hasn't started

Identifying your Top Companies

- Who is interested in YOU?
 - Who has opportunities that match your background?
 - Visit Handshake to find out
 - Search by major, industry, job type
 - Follow employers within the fair
- Who are YOU interested in?
 - Create your top 10 list & schedule your sessions

How to Research your Top 10

Handshake

KIPP Bay Area Schools Following

1404 Franklin Street, Suite 500 Oakland, CA 94612
No company type
K-12 Education
250 - 1,000 employees

Overview **Reviews 2** Interviews 2

About KIPP Bay Area Schools

About KIPP Public Schools Northern California

We are a thriving nonprofit network of 16 free, public charter schools open to all students. At KIPP, we believe all children should grow up free to create the future they want for themselves and that schools can and should be a critical factor in making that vision a reality. Together with families and communities, we create joyful, academically excellent schools that prepare students with the skills and confidence to pursue the paths they choose—college, career, and beyond—so they can lead fulfilling lives and build a more just world.

[See More](#)

Highlights from Reviews

Students have said the following about KIPP Bay Area Schools:

- Well-Known
- Values Feedback
- Collaborative
- Socially Responsible
- Social Events Outside Work
- Networking Opportunities

Students Who've Worked Here

43 Students have worked here

Contact Information

Website
<http://www.kippbayarea.org/>

Phone

How to talk with your Top 10

- Prepare thoughtful, researched questions
 - Based on recent news (Google alert)
 - Specifics on job and intern opportunities available
 - Why have past students made the choice to join your team?
 - Describe a day in the life of a New Grad/Intern
 - Culture Match
 - Training & Development

How to talk with your Top 10

Practice your 30 second pitch!

1. Introduce yourself, including your name, year, and major
2. Let them know why you're interested in their company
3. Give another relevant detail about yourself - (previous related coursework, projects, volunteer or work experience)
4. Ask a question! "Can you please tell me more about..."

How to talk with your Top 10

“Hi, I’m Juli-Anne and I’m a Senior psychology major. I was looking at your company page on Handshake and saw you have a Mental Health Clinician position available. This past summer I interned at Seneca Family of Agencies as a Behavioral Coach where I often performed assessments and made referrals to outside services. Can you please tell me a little more about the qualities you are looking for in a candidate?”

Pitch Framework

“ Hi, my name is _____ and I’m a (your year) students studying _____. I’m looking for a position in _____. In my last internship/job/class project, I was able to gain experience in _____. I know your company specializes in _____. I would be very interested in hearing about jobs/internships you may have available in _____.”

How to talk with your Top 10

After you introduce yourself:

- Ask relevant questions.
- Mention SPECIFICALLY why you are interested in working for them (research).
- Ask about the application process.
- Ask if you can connect with them on LinkedIn or by email if you have anymore questions.
- Be cognizant of the time. Let the recruiter know when there are 1-2 minutes left in your scheduled slot.

What to Prepare

- Your Handshake profile-make sure it is filled out, public, and includes an updated public resume
- A link to your resume on Google Drive
- Your space, technology & outfit
- Something to take notes
- Charged, silent cell phone
- Smile! Look at the camera eye to make eye contact.
- DO NOT be eating or chewing gum. Water is fine.

Nonverbal Communication

- Eye contact
- Volume and pace of conversation
- Fidgeting
- Posture

I talked to my top 10 – now what?

At the fair:

- Use the available sessions button to find more companies to talk to
- Keep using your pitch!
- If you haven't done research, be honest but tactful.
- Take advantage of the time to practice your networking skills!

Questions during the Fair?

Stop by the Ask A Counselor Room!

Find a Career Services staff member
in the following Zoom Room

[HERE](#)

(separate from JOB FEST)

After the Fair

- Review notes & websites
- Write a thank you email to the companies you are interested in
 - Use a meaningful subject line “Thank You – USF JOB FEST”
 - Include where you met them
 - Reiterate your interest and follow up on your conversation
- Make sure you follow application instructions if you are applying for a position!

Advice from Employers

- “Know your audience. Do your research!”
- “Start with your strengths. Show your passion.”
- “Don’t be OVER confident.”
- “Think about what you want to say to the rep and how it sounds from their perspective.”
- “Target your questions toward each specific company you plan to meet.”
- “Don’t overstay your welcome, know when to stop talking with a Recruiter. Be able to transition out of conversation smoothly.”

What to do now to prepare!

RESUMANIA

Feb. 19, 22, 24

9:00 am - 5:00 pm

- RUSH in to get your resume polished before JOB FEST Career & Internship Festival! Career counselors will give you the tips to make your resume stand out. Don't miss out on this last chance to brand yourself!
- Go to [Handshake](#) to make your 1:1 appointment today!
- Choose “Resumania” as your appointment type
- Have your resume available to screen share via Zoom or Google Doc link.

Don't have a resume? Look at our samples in our Career Guide [HERE](#).

Mock JOB FEST

Practice

- **Mock JOB FEST: 2/18/21 Practice**
- Thu, Feb 18 11:30 am PST - 1:00 pm PST

Register on Handshake

[HERE](#)

UCAN Virtual Internship Fair

WHO: Students from 6 UCAN-affiliated schools (including USF) & 25+ employers seeking interns in finance, technology, nonprofits, consulting, publishing & more!

WHAT: Meet with employers via group video chats and one-on-one video chats. Learn about internship opportunities at their organizations.

WHEN: Thursday, March 18 (12-2 PST // 1-3pm MST // 2-4pm CST // 3-5pm EST)

HOW TO REGISTER: 1. Log into UCAN Internship Exchange. 2. Click on Events/Career Fairs/UCAN Virtual Career Fair. 3. Click on "Attend" 4. Check out employers, fill out your profile, & upload resume.

- You'll receive emails with instructions and tips on attending the virtual fair.
- On day of event, participants will join "queues" to talk to employers.
- *How to login as a USF student?*
 - Log in HERE or click "forgot password" if you are new to the system
 - On the day of the fair, once you have logged in, go to Events/Career Fairs/UCAN Virtual Career Fair and click Attend

Any Questions?